

## Carpet Order Form—Last Order by 19/02/2024

Contact Name:	Event Date: <b>13 &amp; 14 March 2024</b>
Event:	Hall Name/No.:
Company Name:	Stand Number:
Company Address:	
Tel Number:	Date:
Email Address:	Signed:

FLOOR COVERINGS	Cost	Quantity	Total
Standard Exhibition Cord Carpet	£4.92/sqm		
<i>For above please specify Dark Grey, Black or Dark Blue</i>			
Other colours available	POA		
Protective plastic floor covering	£2.10/sqm		
Vinyl Flooring	From £14.95/ sqm		
Raised Floor	£37.50/sqm		
	<b>VAT</b>		
	<b>Total</b>		
Please specify dimensions of stand or floor area to be covered (in metres):			
Please specify floor surface details (i.e. venue floor, raised floor etc):			

**Please note all carpet orders must be placed and confirmed at least four weeks prior to the build date.**

**Any orders received after this date are not guaranteed.**

Colour Swatches are available on request, unless specified the best colour match will be supplied based on your above specifications. Please note that all colours are subject to availability. Non standard colours are available however they require a longer lead time. The price includes removal of the carpet after the event and disposal for recycling

All orders received less than 15 working days before the event build will be subject to a 20% surcharge.  
All orders to be received by 19/02/2024

Emblem Events & Exhibitions reserve the right to substitute specified equipment with a suitable alternative if necessary. All orders are subject to Emblem's terms and conditions. Goods/Services will not be supplied unless fully paid for in advance.

Please tick the box below indicating how you would like to pay:

Please state if invoicing name/address is different from the above.

**Invoice**

**Credit/Debit Card**

Please return your forms to:

Email: Sales@emblemevents.co.uk